



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

Tuesday, May 7, 2013

4:30 pm – 5:30 pm

**Bureau of Enterprise Systems and Technology
East Hartford, CT**

COMMITTEE MEMBERS PRESENT: Elizabeth Keyes (for Commissioner Mullen, Chairperson), Mark Raymond (Vice Chair/Treasurer), Ellen Andrews (phone), Commissioner Roderick Bremby, Ronald Buckman (phone), Kevin Carr (phone), Angela Mattie (phone), Bettye Jo Pakulis (representing Lieutenant Governor Nancy Wyman), Barbara Parks Wolf

COMMITTEE MEMBERS ABSENT: Daniel Carmody (Secretary), Demian Fontanella (representing Victoria Veltri), John Gadea, Brenda Kelley, Mark Masselli, Steven Thornquist

HITE-CT & HIT Coordinator: John DeStefano (Chief Technology Officer), Christine Kraus (Administrative Project Officer), Minakshi Tikoo (HIT Coordinator), Kevin McEleney (Updike, Kelly & Spellacy) (phone)

STATE AGENCY REPRESENTATIVES: Karen Buffkin (OPM), Vanessa Kapral (DPH)

PUBLIC REPRESENTATIVES: Ed Tierney

CALL TO ORDER

M. Raymond called the meeting to order at 4:41 PM and thanked everyone for their time.

HITE-CT BOARD OF DIRECTORS MEETING MINUTES – April 2, 2013 Meeting Minutes

MOTION: A motion was made and seconded by R. Buckman and R. Bremby, respectively, to approve the minutes. All in favor. **Motion passed.**

HITE-CT BOARD BUSINESS

Treasurer's Report

C. Kraus provided the current financial status of HITE-CT.

For current status as of 4/30/13: total assets = \$471,158.13. HITE-CT's current liabilities are \$2,554,214.51 leaving a net loss of \$2,154,551.31. C. Kraus explained that the liabilities include unpaid Axway invoices totaling \$2,548,620.50. C. Kraus presented the cash flow document. Total expenses for April 2013 are \$29,146.72.

MOTION: A motion was made and seconded by E. Keyes and R. Buckman, respectively, to approve the Treasurer's report. All in favor. **Motion passed.**

EXECUTIVE SESSION

Pursuant to Conn. Gen. Stat. Section 1-200(6)(B) strategy and negotiations with respect to a pending claim with the Axway contract.

MOTION At 4:47 p.m. a motion was made and seconded by R. Bremby and E. Keyes respectively, to move into Executive Session to discuss attorney-client privileged communications relating to the strategy and negotiations with respect to a pending claim with the Axway contract. K. McEleney, K. Buffkin, J. DeStefano, C. Kraus, M. Tikoo, and V. Kapral were invited to attend.

Executive Session ended at 5:07 p.m.

HITE-CT Agency Business

CTO REPORT

J. DeStefano provided an update on the Voucher Plan and the partnership with the Rhode Island Quality Institute (RIQI). Originally, we bundled these two projects to take advantage of a media announcement that would include information about the Voucher Plan incentives. We have been notified that the Voucher Plan requires an amendment to the DPH/HITE-CT Memorandum of Agreement (MOA) and review by the Attorney General's (AG) office. AG approval could take one to two months; therefore, HITE-CT will focus on joining the RIQI Trust Community, which does not require any amendments to the MOA. J. DeStefano noted that B. Chudwick, legal counsel, has already vetted all documentation and approved our entering into the RIQI agreement.

J. DeStefano noted that RIQI will modify their website to accommodate Connecticut and will also change the Rhode Island Trust Community name to the Southern New England Trust Community. They are planning media outreach to announce the partnership (e.g., Healthcare IT News, newspapers, websites, etc.).

Board members discussed their commitment to moving forward on both projects—the Voucher Plan and joining the Southern New England Trust Community, as outlined in the ONC-approved revised Strategic & Operational Plan. R. Buckman noted that the required amendment is a delay, but it doesn't change our direction. J. DeStefano reiterated that, if for any reason, the AG's office does not approve the amended HITE-CT/DPH MOA to allow for the Voucher Plan, providers can still participate in the Southern New England Trust Community, but the incentive vouchers would not be available.

M. Tikoo emphasized the importance of moving forward immediately on the Trust Community partnership given our commitment to ONC on specific targets and timelines. If we wait two months for AG approval of the amended MOA, we would fall short on these commitments. M. Raymond concurred that while the Voucher Plan is a great incentive to move things forward, it is important to continue our work with RIQI rather than waiting for something that might not get approval.

J. DeStefano indicated that we had planned to finalize our partnership with RIQI mid-June, but due to some minor modifications to the documentation and work on their website, the date will likely move out a few weeks.

In summary, M. Raymond clarified that the amendment to the HITE/DPH MOA is required for the approval of the Voucher Plan, but it is not required to move forward with the participation in the Trust

Community. J. DeStefano added that provider participation in the Trust Community is totally voluntary. Currently, there are no other Trust Communities in New England that we could join.

OTHER BUSINESS

C. Kraus requested a renewal of the HITE-CT Accounting Services contract with CohnReznick LLP, the state-approved firm that is currently overseeing our accounting. The contract expires in July. Expenses are charged hourly.

MOTION: A motion was made and seconded by R. Bremby and E. Keyes respectively, to approve the renewal of the CohnReznick LLP accounting services contract. All in favor. **Motion passed.**

C. Kraus thanked the Board members for completing their Statement of Financial Interest. One member has yet to complete the SFI, and she requested completion as soon as possible.

R. Buckman announced that he has had discussions with his Board appointee and will continue on the HITE-CT Board for another term.

PUBLIC COMMENT

No public comment

ADJOURNMENT

MOTION: A motion was made and seconded by R. Bremby and B.J. Pakulis respectively, to adjourn. All in favor. **Motion passed.** The meeting adjourned at 5:31 p.m.

SCHEDULE OF MEETINGS

June 4, 2013